**Possible professional development configurations**

* Set aside an entire day for development for everyone at the college
  + Day could be at start of term (day of convocation) or sometime within a term
  + We would need feedback on which day would work best for everyone

* Set aside an entire development day for each division (Student Affairs, Academic Affairs, Career Staff)
  + Each division can set its own day of development
  + Each division would be encouraged to include its part-time members and to schedule accordingly

* Set aside multiple hours for development (vs. a whole day) during a given day of the term for each division
  + Each division can set its own day and the hours (e.g., a Friday from 3 – 7 pm, a Saturday, etc)
  + Each division would be encouraged to include its part-time members and to schedule accordingly

* Create targeted hours of development for specific departments rather than working with a whole division
  + Each department can set its own day and the hours (e.g., a Friday from 3 – 7 pm, a Saturday, etc)
  + Each department would be encouraged to include its part-time members and to schedule accordingly

* Create cohorts across departments or divisions who want to work on the same type of development
  + Each cohort group would set its own day and the hours (e.g., a bi-weekly meeting on Thursdays from 12 – 1, a monthly meeting on Fridays from 3 – 5, etc)
  + Cohort members would need to get permission from supervisors before participating.
  + Cohorts would be decided ahead of time and people would join on a first come, first serve basis (e.g., faculty who want to work on teaching with technology, faculty who want to work on writing better assessments, staff and faculty who want to work on time management, staff and faculty who want to work on supervisory skills, etc)