

Officers:

President – George Tedder
Presiding Officer – Diana Matthews
Secretary – Laurel Woolsey

Committee Chairs and Co-Chairs:

Professional – Ritsa Mallous, Melanie Roberti
Salary & Benefits – Katey Arnold, David Price
Curriculum (LAS) – Karim Diff, Alexis Dirienzo
Curriculum (CTE) – Brian Fox, Brittany Williams
Curriculum (Baccalaureate) – Kezia Awadzi

**SANTA FE COLLEGE SENATE
EXECUTIVE COUNCIL MEETING**

June 13, 2023

Attendance:

The Executive Council attendance roster is available on the Senate website.

Call To Order/Quorum Call

The meeting was called to order by Senate Presiding Officer Diana Matthews at 3:30 p.m. There was a quorum of 16.

Approval of the Minutes

Presiding Officer Matthews announced the minutes from the May 9, 2023, meeting. Motion made (Nick) and seconded (Alex Sieweki) to accept the minutes. Minutes were accepted and approved by consent.

Communication from the President of the College

Jay Anderson represented Dr. Broadie who was attending a budget meeting.

- Thank you to those involved in the President's Gala.
- Transform Campaign
 - 2-year, \$12 million fundraiser
 - 70% of goal completed (one year into campaign)
- District Board of Trustees meetings is coming up on Tuesday, June 20th at the Davis center in Archer
- College budget presentation is Wednesday, June 21st at 2pm; Q&A to follow. Consult SF's Today for the Zoom link.
- Legislative update
 - All requests were funded (e.g., automotive center, Academy of Science and Technology, and the institute that will house welding, applied manufacturing, etc.)
- Provost search update to come on Friday, June 16th

Communication from Senate President:

- Salary & Benefits Co-Chairs
 - Motion to accept Nick McMillan as co-chair with David Price and seconded
 - Vote

- Yea: 17
- Nay: 0
- Abstain: 2
- Emergency Notifications (Ed Book)
 - See memorandum for details regarding SF's safety, security, & law enforcement efforts, services, and expectations.
- Rule 3.36P – Drug-Free Workplace: Lela Frye
 - Motion to accept proposed changes and seconded
 - Vote
 - Yea: 20
 - Nay: 0
 - Abstain: 0

Announcements:

- RTS Privileges (free with SF id)

Salary and Benefits Committee:

Katey Arnold– no report

Curriculum Committee:

- **LAS Subcommittee:**
Karim Diff– no report
- **CTE Subcommittee:**
Brittany Williams– no report
- **Baccalaureate Subcommittee:**
Kezia Awadzi– no report

Professional Committee:

Ritsa Mallous and Melanie Roberti– no report

Select committee reports/updates:

Online Teaching Ad Hoc Committee

- Charge has ended; no recommendations made
- Senate will gather more input before moving forward

Ongoing Business:

- Office Hours portion of Salary Schedule: Lela Frye
 - See memorandum for new wording regarding office hours.
 - Motion to approve wording and send to the appropriate committee and seconded
 - Vote
 - Yea: 16

- Nay: 0
- Abstain: 3

New Business:

- Zero Waste Initiative: Amanda Waddle
 - See memorandum for details.
 - Zero waste is managing materials in the most efficient way possible and trying to prevent waste creation.
 - Performance measure for achieving zero waste is 90%
 - 7-month project; hope to have the strategic plan available by the end of summer
 - Draft initiative is not finalized yet (still time to get input)
 - SF's goal: adopt a zero-waste policy and to be zero waste by 2040
- Senate Meeting Dates: George Tedder
 - Motion to approve meeting dates and seconded
 - Vote
 - Yea: 17
 - Nay: 0
 - Abstain: 0

Non-member Requests:

None.

Adjournment: The meeting was adjourned at 5:24 p.m.