

Officers:

President – George Tedder
Presiding Officer – Diana Matthews
Secretary – Laurel Woolsey

Committee Chairs and Co-Chairs:

Professional – Ritsa Mallous, Melanie Roberti
Salary & Benefits – David Price, Nick McMillen
Curriculum (LAS) – Karim Diff, Alexis Dirienzo
Curriculum (CTE) – Brian Fox, Brittany Williams
Curriculum (Baccalaureate) – Kezia Awadzi

**SANTA FE COLLEGE SENATE
EXECUTIVE COUNCIL MEETING**

October 10, 2023

Attendance:

The Executive Council attendance roster is available on the Senate website.

Call To Order/Quorum Call

The meeting was called to order by Senate President George Tedder at 3:34 p.m. There was a quorum of 21.

Approval of the Minutes

President Tedder announced the minutes from the September 26, 2023 meeting. Motion made (Chris Gay) and seconded (Alex Siwiecki) to accept the minutes. Minutes were accepted and approved by consent.

Communication from the President of the College

- Board of Trustees meeting: October 17 at 4pm at the Andrews Cultural Center in Stark
- CCAP delegation from Mexico for the next 2 weeks
- Provost search:
 - Committee has been selected has been charged
 - Still on target for having finalists here in January
 - Late January or early February announcement of new Provost and Vice President of Academic Affairs

Communication from Senate President:

- SF Connections lunches: contact HR to reserve seat and to order a lunch, if desired
- Commencement:
 - Please attend.
 - President's office pays for regalia rentals ordered through SF Bookstore
- Provost search:
 - Information available on SF site
 - Meetings are open to public but not available on Zoom
- Career Service Council's Adopt-a-Family:
 - Donations are welcome
 - Plans are for two or three families to receive \$500 award this holiday season.

- Volunteer, unpaid internships available in both the counseling center and HR; Agreements must be signed by an instructor for students to participate
- Salary and Benefits needs part-time reps
- Dan Rodkin needs volunteers for student conduct boards
- Adjunct excellence award updated guidelines in the process of being revised and will be shared with all once finalized
- St. Bernard
 - Second issue is out
 - Please find places in the lobbies of your buildings to make copies available.
 - Contact Alex Siewicki for copies and information.
- Congratulations to four faculty members up for AFC's Professor of the Year
- Constituency list is outdated (2020), however this item was deferred to next meeting

Announcements:

- Food Pantry: Helda Montero
 - flyer coming out closer to the holidays
 - Hours:
 - NW campus 8am-8pm Mondays through Thursdays, 8am-4:30pm on Fridays
 - Blount Center 8am- 8pm Mondays through Thursdays, 8am-4:30pm on Fridays
 - Watson Center 8am-4:30pm Mondays through Fridays
 - Davis Center 8am- 8:30pm Mondays through Fridays
 - Andrews Center 8am-4:30pm Mondays through Fridays
- Provost Search: Lela Frye
 - for up-to-date information, access [SF's Provost search page](#)
 - A tangential conversation followed Lela's announcement. The conversation revolved around the faculty equity study's phase three \$225k and whether the search will impact the December paycheck distributions. Lela explained the process of making sure all employees receive the appropriate distribution based on the extensive and complicated criteria and within the budget. Tests are conducted with samples of employees with different experience levels, positions, tenure, etc. to most effectively and fairly sort the allocated funds.
- Adjunct Excellence Awards Helda Montero
 - Applications due 11/13/23
 - Qualified part-time candidates must have been with SF 4+ semesters and must have taught 2+ classes (labs count as a separate class). There is no credit hour requirement.
 - A motion was made by Mark Thomas and seconded by David Price to change the name of the award to Part-time Faculty Excellence Award. Some felt adjunct may have a negative connotation. Motion passed with a unanimous voice consent
- AFC Opportunities Steve Grosteffon
 - AFC conference in Orlando; 10/25 registration deadline; registration fees paid by SF AFC
 - Four SF faculty up for Professor of the Year

- Kezia Awadzi
 - Manisha Ranade
 - Corey Moran
 - Alex Siwiecki
- Two programs recognized by EDI Commission
 - GRRATE Program
 - Project Saint
- CTLE workshops: 10/20 Sid Dobrin presentation and workshop on AI
- Halloween candy grams price increase to \$1.50
- Vacancies open for November elections
 - Membership co-chair
 - Treasurer
 - Parliamentarian
 - Co-historian
 - Social chair
 - Faculty representative
- Holiday social and Toys-for-Tots 12/6 from 9-11am in the President's lobby

Committee Reports:

- Salary and Benefits Committee David Price & Nick McMillen
 - Part-time reps needed
 - Welcome to A&P reps Zona Gale, Jay Ebbeling and Linda Mussilo
 - Opinions or concerns about unused vacation time payouts are welcome and should be directed to David or Nick.
- LAS Curriculum Committee Karim Diff & Alexis DiRienzo
 - Committee requested some clarification about SB 7704 and what the State will require (in less vague or ambiguous terms)
 - Simple syllabus tool: basic requirements will be included, but we also need to have the option for professors to have a syllabus that would be a bit more extensive, more specific to the class that would include elements that we may not necessarily want to put on a public searchable database, such office hours and locations.
- CTE Curriculum Committee Brittany Williams
 - No report
- Baccalaureate Curriculum Committee Kezia Awadzi
 - No report
- Professional Committee Ritsa Mallous & Melanie Roberti
 - No report

New Business:

- Alan J. Robertson and Lifetime Achievement Awards Lela Frye: tabled for next meeting

- iClicker Batteries George Tedder: Senate has no budget for battery replacement.
- Blue Phones Bill Penney for Chief Book:
 - The old blue emergency phones will be phased out.
 - The funds previously allocated to the upkeep of these outdated phones may be used to add cameras and/or to add lighting to parking lots. SF PD will be involved in the decision making process.
 - David Price requested Career Service Council be notified of the changes.

Non-Member Requests: none

Adjournment:

Motion to adjourn: Mark Thomas

Second: Chris Gay

Meeting adjourned at 4:38 p.m.