

Officers:

President – George Tedder
Presiding Officer – Diana Matthews
Secretary – Laurel Woolsey

Committee Chairs and Co-Chairs:

Professional – Ritsa Mallous, Melanie Roberti
Salary & Benefits – David Price, Nick McMillen
Curriculum (LAS) – Karim Diff, Alexis Dirienzo
Curriculum (CTE) – Brian Fox, Brittany Williams
Curriculum (Baccalaureate) – Kezia Awadzi

**SANTA FE COLLEGE SENATE
EXECUTIVE COUNCIL MEETING**

November 7, 2023

Attendance:

The Executive Council attendance roster is available on the Senate website.

Call To Order/Quorum Call

The meeting was called to order by Presiding Officer Matthews at 3:30 p.m. There was a quorum of 17.

Approval of the Minutes

Diana announced the minutes from the October 24, 2023 meeting. Motion made (Chris Gay) and seconded (Nick McMillan) to accept the minutes. Minutes were accepted and approved by consent.

Communication from the President of the College

- Next Board of Trustees meeting – Tuesday, November 14 at the Perry Center
- QEP's major focus of Culture of Care and Sense of Belonging needs to extend to employees. Be mindful and respectful of diverse opinions. As we focus on a sense of belonging in students, place the same focus on one another. We need to lead by example. As part of strategic planning, we will have a civility statement (Senate will be involved).
- Organizational changes:
 - Need to evolve as an institution (no longer need position X, but need Y – if it is budget neutral, we need to do this)
 - Some changes are budget neutral and a response to current needs of the institution. These changes are shifts not additions.
- Legislature
 - Asking for \$45M –
 - 2 major projects are Building S and Building M (set aside funds for Building M already).
 - Remainder of funding we are asking is for deferred maintenance and funding for operations (retention and recruitment of faculty and staff).
 - Also asking for \$100M in new funding and \$300M in non-program funds. Going after what we believe FCS deserves to continue doing our work.
- Provost

- 55 applications
- Committee has reached out to applicants that they want additional information from
- Still on track for an announcement in February
- Bathrooms (Davis)
 - Facilities put options together – looking at a luxury portable facility with three stalls including one ADA compliant stall
 - Looking at longer-term solutions as well
- FMLA policy Lela Frye
 - Regarding the recommendations that the S&B committee presented and Senate adopted a portion for S&B recommendation:
 - FMLA is at the end of the recommendations
 - Most focus on phase three of the faculty salary schedule
 - Look for something to be updated on FMLA in early 2024 (similar to Valencia and other institutions).

Communication from Senate President:

- College's budget request from the State will impact our ability to increase salaries and benefits
- President and VP of SG both stepped down; Dan Rodkin following up on cause
- Connections luncheons: reminder to make reservation with HR
- RTS bus: take advantage of free service; \$868,000 transportation budget is, in large part, funded by students at \$3/credit hour
- Working toward moving to the State health plan instead of consortium
- Provost search:
 - 55 applicants in review
 - For more information, please contact Vilma Fuentes.
- Adoptive family drives with Senate and Career Service Council
 - nominations are welcome as our donations
 - \$10 is recommended donation
 - Plans are for 2 or 3 families receive \$500 or more.
 - Senate emergency fund: single or payroll donations welcome
 - Thank you to all who contributed and donated to the last appeal. Over \$500 was collected.
 - Dr. Broadie asked about forming a college relief fund instead of two separate funds. The idea was supported by President Tedder.
- Other donation opportunities include Friends of the Senate and the Carole Marquis Scholarship fund.
- Salary and benefits requests recommendations for 2024 as they are beginning to consider priorities. Please take the time to review last year's list to provide input
- Salary benefits considering an emergency sick leave plan for A&P and faculty not eligible to join the college's sick leave pool (typically only affects new hires in their first year or second year); questions about the sick leave pool should be directed to Betsy Nunu

- Student Conduct Board volunteers needed; contact George Tedder, Diana Matthews, or Laurel Woolsey

Announcements:

- Lela Frye
 - Beverly Polk's retirement party December 17th 10-3pm
- Vilma Fuentes
 - Florida Heritage Foods project
 - December 2 Grow HUB
 - December 16 Floribbean Festival
 - April 20 Sustainability Festival
 - Site links:
 - Project Site - <http://floridaheritagefoods.com/>
 - Facebook - <https://www.facebook.com/FloridaHeritageFoods>
 - Instagram - <https://www.instagram.com/floridaheritagefoods/?igshid=OGQ5ZDc2ODk2ZA%3D%3D>
 - GROW HUB - <https://www.grow-hub.org/>
- Part-time faculty award deadline extended to November 30th (Notice sent via email on November 17th)

Committee Reports:

- Salary and Benefits Committee David Price & Nick McMillen
 - Discussing moving A&P to the same type of salary step model faculty uses
 - Committee wishes to make it clear to A&P employees considering this move that a step is not based on a percentage of your salary. A step is based on a percentage of the bottom of the range of your salary.
 - Next S&B meeting will focus on implementation possibilities for phase three of the faculty equity study; Lela Frye to attend
- LAS Curriculum Committee Karim Diff & Alexis DiRienzo
 - No report
- CTE Curriculum Committee Brittany Williams
 - No report
- Baccalaureate Curriculum Committee Kezia Awadzi
 - No report
- Professional Committee Ritsa Mallous & Melanie Roberti
 - Rule 3.23 has been sent back to legal for further review

Ongoing Business:

- Student Conduct Code, Rule 7.23 changes regarding bathrooms
 - Wording taken directly from law to avoid misinterpretation

27. Willfully entering a restroom or changing facility designated for the opposite sex and refusing to depart when asked to do so by any administrative personnel, faculty member, security personnel, or law enforcement personnel, except for lawful purposes as defined by Florida Statute 553.865.

Motion to accept wording of Rule 7.23: Nick McMillan

Motion amended to Senate understands the wording of Rule 7.23 and the legal requirement to include the rule, however Senate does not endorse the rule itself: Nick McMillan

Seconded: Peter Concannon

Vote

For: 18

Against: 2

Abstain: 1

Motion passed.

- Changes to Rule 7.19: Graduating with Honors and Procedure 7.19P Mike Hutley
 - Changes in wording for degree *of* or degree *in* and *program of study* or *in course work*

Motion to endorse changes in wording: Chris Gay

Seconded: Chris Mortimer

Vote

For: 17

Against: 0

Abstain: 2

Motion passed.

- Sustainability Tommy Maple
 - Conversation revolved around progress toward zero waste initiatives both on campus and with the City and County
 - Vilma Fuentes updated Senate on current communications and projects or grants with third-parties (GRU, City of Gainesville, Alachua County, etc.)
 - Andy Barnes indicated the President and Executive Council are looking at a draft proposal and timelines
 - David Price shared that the contract with Pepsi makes offering alternatives to plastic bottles difficult. Events at SF use Aquafina water bottles instead of a less wasteful source. He asked if we can ask Pepsi for an exception to the contract. Andy Barnes agreed to ask Pepsi about this possibility.
 - Other topics included what UF and other institutions are doing to reduce waste, car charging stations,

New Business: none

Non-Member Requests: none

Adjournment:

Motion to adjourn: Nick McMillan

Second: Chris Gay

Meeting adjourned at 5:34 p.m.