**Alan J. Robertson Medallion**

The Alan J. Robertson Medallion is awarded annually to a full-time employee whose contributions to the College best exemplify its core mission of *Adding value to the lives of students and enriching our community*. Winners receive a plaque and $300 award and will be recognized at this year’s Spring awards ceremony on Professional Development Day.

Nominations must be made by a college employee and must be submitted in letter form to the Selection Committee via Human Resources ( [human.resources@sfcollege.edu](mailto:human.resources@sfcollege.edu) ). Each letter of nomination should concern only once candidate and should limit the candidate’s contributions and accomplishments to the previous calendar year. Letters may have multiple signatures. Candidates who write letters of self-nomination will not be considered in the selection process. **The deadline for nominations is January 12, 2024.**