

Officers:

President – George Tedder
Presiding Officer – Diana Matthews
Secretary – Laurel Woolsey

Committee Chairs and Co-Chairs:

Professional – Ritsa Mallous, Melanie Roberti
Salary & Benefits – Nick McMillen, David Price
Curriculum (LAS) – Karim Diff, Alexis Dirienzo
Curriculum (CTE) – Brian Fox, Brittany Williams
Curriculum (Baccalaureate) – Kezia Awadzi

SANTA FE COLLEGE SENATE
EXECUTIVE COUNCIL MEETING
January 23, 2024

Attendance:

The Executive Council attendance roster is available on the Senate website.

Call To Order/Quorum Call

The meeting was called to order by Senate Presiding Officer Diana Matthews at 3:30 p.m. There was a quorum of 19.

Approval of the Minutes

Presiding Officer Matthews announced the minutes from the January 9, 2024 meeting. Motion made (Chris Gay) and seconded (Nick McMillen) to accept the minutes. Minutes were accepted and approved by consent.

Communication from the President of the College (Jay Anderson in for Dr. Broadie)

- New Associate VP for MarCom Lisa Brosky began January 16
- [Provost Search](#)
 - Provost Candidate J. Nathaniel Southerland's Open Forum Thursday, January 25 in R-001 2:30-3:30 p.m.
 - Anticipate announcement by mid-February
- Visioning Session for SF
 - February 16 1:00 to 4:00pm, R-01 (no virtual meeting option) RSVP necessary
 - To examine and discuss institutional data and achievement of previous strategic plan; possible revision of College's mission and values statement
- SF Foundation purchased the shopping center across from Blount Center for future expansion
- SF Foundation received donation of a sculpture designed by same artist who created the "french fries" on UF's Turlington Plaza; sculpture will be located in the oak grove on the NW campus by mid-May
- Thank you to UF Health for a donation of \$172k (matched by State) toward the nursing program. Last year, they gave \$380k (matched by State) which was preceded by a donation of \$1 million in 2022.
- Semiconductor Training Program in Cellon Institute

- Received \$3 million grant to begin program;
 - Second institution in Florida with this type of program
 - Courses in program currently held at Perry Center; students enrolled will be preselected once program receives SACS approval
 - Program projected to begin Spring 2025
- State funding requests
 - Requests nearly double last year's requests
 - Most pressing topics of conversation
 - Switching SF College to the State health plan
 - Asking for over \$40M in additional funds for the College
 - Delegates asking for over \$300M for other funding for the College System next year which would help all the state colleges
- Charettes for College's strategic plan just concluded with a charette for the BOT and Foundation.
- Strategic Plan Town Hall February 16; Workshops March 15 and March 20 with a Town Hall April 5
- Possibility of Florida colleges joining state health insurance plan
- [Strategic plan survey](#) due by January 29
- Intellectual diversity survey returning per State requirement
- SF now has MOU with UF; SF graduates guaranteed admission to UF in many LAS degree programs
- Enrollment numbers as of 1/23/24 (additional stats in Senate President's remarks)
 - Headcount 12,631 - up 5.3% from last spring.
 - In district (Alachua/Bradford) headcount up 8.82% from a year ago.
 - FTE 4053 - up 7.16% from a year ago.
 - In district FTE up 10.46 from a year ago
- Water main break
 - Test results January 24 to determine potability
 - SF thanks Alachua County Sheriff's Office and Levy County Emergency Management for providing supplies for the Little School to be open tomorrow and providing clean water for the animals at the SF Teaching Zoo

Communication from Senate President:

- [Register today for online suicide prevention training](#): The first 2,000 people to complete the one-hour online course will receive a \$25.00 Walmart gift certificate.
- IT is targeting (and on target) this semester for 2-factor authentication for students. For students without phone capabilities, there may be the potential to buy a UB Key (USB) for \$26 per Bill Penney
- RPC reconvened January 11 and was chaired by Dr. Broadie
 - S&B will make a presentation in February identifying special and substantial expenditures and will make normal recommendations later in the semester for next year.
 - Senate President is a member of RPC.
 - "In response to a strategic planning update I delivered, I communicated Dave's [Price] suggestion that the RPC needed greater faculty

representation to Dr. Broadie, who asked for a third seat to be added prior to the January 2024 charge. Academic Affairs then suggested individuals to serve. There are three faculty seats in addition to the seat for the Senate Presiding Officer, so currently four faculty are sitting on RPC: George Tedder (in seat reserved for Senate presiding officer or designee), Peter Concannon (faculty seat 1), Chrissy Greenberg (faculty seat 2), and Mitch McKay (faculty seat 3).” -- *Rhonda Morris, via email to College Senate Secretary*

- Rhonda Morris and Andy Barnes lead effort to align college budget with strategic planning
- AFC carnation sale is upcoming.
- BOT and Coordinating Council meetings
 - New ACB Excel coordinator, Valerie White
 - Because 8% of our 12,000+/- students have dependent children and other colleges have childcare co-ops, this might provide future expansion opportunities.
- FERPA training
 - Will be annual; proposed to occur on your anniversary date with reminders from IT
 - 60-days to complete the training
 - Requiring annual training because of changes to policies and procedures
 - Please take this back to your constituents for feedback.
- Internal searches to fill vacancies before doing outside searches.
 - Policies and procedures are being discussed (Senate involved)
 - Positive move toward internal promotion if the right candidate is already a Santa Fe employee
 - Not inequitable or exclusive but allows current SF employees recognition for service to the College
 - Please send feedback from constituents to Lela Frye by January 30
- Dr. Naima Brown nominated as a Woman of Distinction; awards banquet on March 26, 2024 at the Hilton.
- Enrollment statistics (some statistics were shared during the College President’s remarks)
 - +5.3% across all demographics for the College
 - +6.43% out-of-district
 - +9.31% in-district
 - +3.9% in-state
 - +34.2 international
 - Perry +43.27%
 - Blount +24.3%
 - CTE +10% (5,412 students)
 - LAS +5.24%
 - B.A. +3%
 - Veterans +7%
 - Veteran dependents outnumber veterans for the first time (212 vs. 204 students)

- Rhonda Morris and Gary Hartge gave presentation on Power BI; may be great data mining tool; training available in the future.
- Workday is coming.
 - Planning is done
 - Architecture should be complete by March 3; will be tested and deployed with a go-live date of July 1, 2024
- Academy started last week with 74 students for the term. Contact Jen Homard or go by Building G for more information.
- Timely Care mental health wellbeing training March 26
- New mural to be unveiled at the Spring Arts festival April 13-14
- Fitness center hours change: open until 8:30 pm
- Regalia Orders deadline for the Spring graduation will be March 28
- Professional Development Day March 29; will include presentations, shorter keynote speech, and three professional development (PD) tracks
- FAFSA has reopened with a soft-launch; will be a presentation on PD Day. Applications are currently not being sent to the College.
- Food trucks near T & W in the Oak Grove, weather permitting from 11 am – 3pm
- SF Connections luncheon
 - February 15
 - Attendance limited to first fifty registrants
 - Register even if you are bringing your own lunch
 - No meeting in March

Announcements:

Safe Santa Fe Services Ed Book

- Comprehensive Safety Flyer (pdf can be found in Senate's Canvas module called Senate Minutes)
- Evacuation drills planned for the next month on all campuses; please review the updated [Emergency Procedures Quick Guides](#)
- [SF Waste Audit registration](#) has begun: Join the Santa Fe College Sustainability Committee, Alachua County Waste Alternatives, and the Repurpose Project on Feb. 7 to create a baseline of the materials discarded at the Northwest Campus.

Mental Wellness Policy Review Kezia Awadzi & Sheila Bishop

- Committee received charge from Dr. Naima Brown
- During convocation in fall 2023, invitation to join committee; Chair is Bill Stephenson
- Need faculty feedback to help inform the committee's recommendations by February 15
- Mental Wellness Review Policy Summary & Discussion document can be found in Senate's Canvas module called Senate Minutes

Library Survey

- Open to all students, faculty and staff. Please [complete this short survey](#) to tell us what we are doing well and where we can make improvements.

Committee Reports:

- Salary and Benefits Committee Nick McMillen & David Price
 - Two presentations planned to RPC and Executive Leadership Team re: committee recommendations including base adjunct pay increase to account for inflation and extending prior experience consideration to nine years for all ranks
 - Grant funded positions cannot cash out on unused leave upon separation from College (grant proposals don't typically address this); committee seeking to address this since many in Adult Education and other departments have served many years in grant positions
 - Recommending College raise rate of part-time faculty pay to \$1050/credit hour
 - SF's dental clinic no longer accepting Delta Dental; Eagles Custom Benefits offers dental insurance, so committee is investigating a switch; if Florida colleges join the State's health insurance (which includes dental), this may be a moot point.
 - Working on revising 3.20 and 3.2P
 - New members are encouraged to join S&B; meetings on non-Senate Thursdays in B-001 at 3:30; A&P representatives needed, especially; Teams meeting is an option (not Zoom)
- LAS Curriculum Committee Karim Diff & Alexis DiRienzo
 - On Tuesday, January 16 the LAS-CC subcommittee approved the following changes.
 - New courses:
 - SLS1320 Honors Foundations Seminar
 - MKA 2701, Introduction to Data Communication
 - QMB2100, Applied Business Analytics 1
 - QMB2102, Applied Business Analytics 2
 - MGF1130 and MGF1131 math courses replacing MGF1106 and MGF1107
 - CHM2045 and CHM2045L: Remove CHM1030 as a prerequisite option.
 - MAC1105: Changes to course objectives to align with state requirements
 - STA2023: Add MGF1130 and MGF 1131 as prerequisite options.
 - Meetings on non-Senate Tuesdays at 3:30pm in B-012; Zoom is an option (not Teams)
- CTE Curriculum Committee Brittany Williams & Brian Fox
 - Approved GRA2162C: Real-time 3D Animation for Cinematics, a new course for Digital Media Technology,
 - Approved a new AS degree in Applied Business Analytics to begin in Fall 2024
- Baccalaureate Curriculum Committee Kezia Awadzi & James Nichols
 - No report
- Professional Committee Ritsa Mallous & Melanie Roberti
 - Update to 3.23 has been received and is still being reviewed by legal

Ongoing Business

- Classroom Safety Protocols Tommy Maple
 - (see Chief Book's presentation)
- Grammarly/AI Diana Matthews
 - Please gather feedback from constituents regarding what solutions we can work toward.
 - Collegewide workgroup on AI will be charged this month.

New Business:

- Student Survey Ad Hoc Committee George Tedder
 - Charge for committee can be found in Senate's Canvas module called Senate Minutes

Motion: Nick McMillen to approve the charge

Second: Kathie Russell

Discussion

Stefanie Waschull: need to include supervisor of faculty on committee

Tommy Maple: Have the faculty on the committee taught online?

Page Jerzak: Yes

Bill Penney: Have the details (membership on committee and meeting schedule) been worked out with members?

George Tedder: Yes.

Alex Siwiecki: We need to eliminate double-barreled questions in survey.

Page: We are (painfully) aware.

David Price: suggested phrasing be changed to have additional faculty members added to committee

Page and George: Brian Lee and Ron Claypool have already been involved and were added to the committee

Kathie: suggested removing professional committee membership requirement and change it to faculty members

George: agreed

Vote

Yea: 21

Nay: 1

Abstain: 2

Motion passes.

Non-Member Requests: none

Adjournment:

Motion to adjourn: Chris Gay

Second: Nick McMillen

Meeting adjourned at 5:17 p.m.

